



Carlisle Area Science Advisory Committee

To promote interest in science among our area's young people

CASAC MEETING MINUTES

The meeting was held at Lamberton Middle School on **Wednesday, October 16, 2006**. Those present were: Laurie Gray, Ralma Fry, Blanda Nace, Abby Fitzpatrick, Ed Owens, Pam Pitman, Wendie Bonham, Steve Lockhart, Gerald Boggess, and Jim Downey. Blanda Nace called the meeting to order at 4:29 p.m.

The minutes from the September meeting were approved.

Treasurer's Report: An updated treasurer's report was not printed, but Laurie Gray reported that up until the meeting, the balance was \$1,113.91. One new check from CASD was given to Laurie in the amount of \$600.00.

Committees:

Fund Raising/Donor Letters: Ed has not had a chance to finish the fund raising letters, but when he does, we will copy them at no cost and then muster help with stuffing envelopes and getting the letters in the mail. This should be accomplished in the next several weeks.

Publicity: Pam Pitman asked standard publicity practice for CASAC. As there has not been a specific plan of action in the past, Pam will take charge of both a plan AND the publicity itself.

Blanda has not yet been able to create a 50th anniversary-related press release as discussed at the September meeting, but he will write one and email it to committee members in the next week or two for review and feedback.

Ralma informed the committee that Carlisle High School's Fowler lobby currently boasts a display for the 50th anniversary of both CASAC and CASEF. Laurie asked if some or all of the display could be transported to the Science Fair in January.

Website: Steve mentioned the possibility of approaching a local website company about maintaining the CASAC website in lieu of a monetary donation to the committee. Things to be posted: new judging forms, scholarship application.

Fair Logistics: Fred Withum is waiting to hear from Pam. Ralma will contact Pam about contacting him.

Judging:

Elementary Judging: New judging form/rubric has been edited and is ready for use. It will NOT be placed on the back of the application forms, but students, parents, and teachers will have access to it on the website. Also, Laurie and Ralma volunteered to insure that each school receives a hard copy of the new form.

Junior/Senior Judging: It was agreed that Junior level judges will also use the new elementary judging rubric/form. Wendie adjusted title of form for junior level. Also, "error analysis" will be adjusted for easier student understanding.

Ralma was the first to submit a committee binder/folder (as per last meeting's "NOTE on Committees: We need to have a folder/binder for each committee, from the committee head, that contains general information about the committee and its duties. This will allow new committee leaders/members to be more well-informed about able to do their jobs. If you are a committee head, please compile such a folder.")

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Registration Forms and Posters: School and level check boxes were missing from registration forms, so Wendie revised the forms and Steve will copy revised form and take care of their distribution to schools within the next week or so. Teachers: Once your building has received the application forms, please distribute them ASAP.

Steve gave posters to all school building representatives who were present at the meeting. The zip code on the posters is incorrect, but that should not cause any major problems for the Fair.

Scholarship: Jim Downey volunteered to help with this committee. The need to update the current scholarship application form was discussed, and Blanda offered to retype the form and give it to Tom Ha, who can make it a PDF document for website posting.

Trophies/Awards: Nothing new. Ed plans to order these items at the end of November.

May Banquet: The space has been reserved, and Les has been reserved as the caterer for the banquet on May 2. Although the building is currently under construction, the auditorium should probably be available for CASAC use on the evening of the banquet (for awards presentations, special speaker, etc.)

50th Anniversary: Blanda, Leon, and Ed have a meeting scheduled for November 1. They will contact Pam and Fred about the meeting.

Old Business:

- Reminder to each committee to organize committee files for easy hand-off to next year's committees.
- Blanda will be in contact with Platts' office for any WAM grants to fund CASAC.

New Business:

- Jim Downey (from Army War College) volunteered to assist scholarship and banquet committees, and perhaps fundraising as well. He also explained his plans for a Robotics Day at the War College in February. The day would provide a field trip opportunity for local schools and would include various vendors who might have interest in CASAC.
- Ed explained that he has requested money from Representative Gabig and Representative Vance (\$5,000 each).
- Abby will attempt to contact Grace Baptist graduates who have won CASAC awards (re: press release).
- Ralma mentioned a 50th anniversary speaker possibility: Jonas and Jason Sheehan, who did CASAC projects in the 80s and are now neurosurgeons.
- Jim Downey knows two astronauts. Ralma will have Pam contact him about the possibility of having them as speakers for the 50th anniversary banquet (especially in light of the anniversary of Sputnik).
- According to new contract, CASD now has two elementary CASAC representatives (Deb and Joan) who will attend each meeting beginning in November.

The meeting was adjourned at 5:08pm.

The next meeting will be held on **Wednesday, November 15, at 7:00pm at Bolser Library.**

Respectfully submitted,

Abby Fitzpatrick, Co-Secretary